

## Additional Trainings

- Inspire, Encourage & Motivate Employees
- Prevent Workplace Violence
- Deal with Negativity in the Workplace
- Diversity in the Workplace



Please Contact

716-488-1971

for more information

### Family Service of the Chautauqua Region

332 E. 4th Street Jamestown, NY 14701

[www.fscrmentalhealth.com/eap](http://www.fscrmentalhealth.com/eap)



## Family Service of the Chautauqua Region Professional Training Programs



*Professional Training  
brought to your  
Company Location*

# Professional Training

*Whether you are looking for training that will motivate, instruct, or encourage your staff and employees, Family Service of the Chautauqua Region has a variety of programs to choose from.*

## TIME MANAGEMENT

Everyone gets the same 24 hours a day.

Learn how to manage your time by recognizing the time bandits in your day and

how to combat them, getting organized and planning ahead.



## TEAMWORK



Great things happen when we work together!

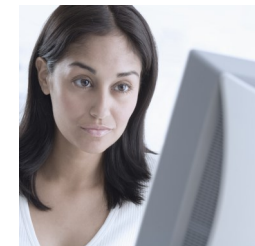
For teams just getting started, this course offers insight into recognizing and utilizing the strengths, talents, and skills of each team member to build a productive team.

For companies that already have established teams, participants will learn how important communication and positive behavior are to achieving desired results.

## HARASSMENT

Recognize the signs of harassment in the workplace and the significance and ramifications of this illegal activity.

Employees will learn that harassment is any unwelcome behavior that makes someone feel uncomfortable in the workplace and what should be done about it.



*This is just a partial list of trainings available.. Please call Family Service for more information.*

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